

## **Cold Springs Board of Directors**

### **August 25, 2021 Working Board Meeting Minutes (Approved)**

#### **Call to Order/Roll Call/Agenda**

Call to Order: 5:04 pm, adjourned at 5:07 for Executive session, reconvened at 5:24

**Director's present:** Russ Hasemeier, Mike Parsons, Shaun Verner, Lynda Vernon, Chris Whitaker, Mike Worley

**Director's absent:** Greg Witherow

**Other's present:** Tom Hazlett, Nathan Henderson, Chris Mitchell

**Approval of Minutes: August 5, 2021, Minutes were approved electronically**

#### **Financial Report: Nathan Henderson**

1. Nathan is in discussion with another Pay-Roll company that may be a better option for our club.
2. Steve Miller has committed to completion of the 2019 Audit by the end of next week (September 3).
3. The Club has an IRS extension (tax payment) until November 11, 2021.
4. There was a discussion surrounding potential dues increases. Currently there are dues increases approved through January 2025.

#### **Member Correspondence**

#### **General Manager's Report: Chris Mitchell**

#### **Old Business:**

1. Annual Meeting Preparation:
  - a. The Annual Meeting was scheduled for Wednesday, September 15. Dinner will be provided at 5:30 and the meeting will commence at 6:00pm. Chris Mitchell will create a notification that will be sent out (email blast) to the members and posted throughout the clubhouse. This notice will highlight the fact that there will be a presentation on

the proposed Solar Power proposal. Nathan Henderson will insure that “Solar City” representation will be present at the Annual Meeting.

- b. After discussion it was agreed that the previously planned member survey will be postponed to a future date.
  - c. Review of the Bylaws confirmed that the process to be followed will be to mail out a ballot to all proprietary members immediately following the Annual Meeting. Tom Hazlett and Nathan Henderson will perform this task.
  - d. Nathan Henderson indicated that Solar City has completed the design for the Solar System and will be sending that to PG&E for their review.
  - e. The Agenda for the Meeting will be:
    - i. President’s Address
    - ii. Financial Update (Nathan Henderson)
    - iii. Membership Q&A
    - iv. Solar Power Proposal
  - f. On Wednesday, September 8 at 5pm the Board will perform a dry run of the Annual Meeting material.
2. Review/Revise/Adopt Codes of Conduct for Members & Staff. Nathan Henderson reviewed proposed Codes of Conduct.
- a. Members
    - i. The membership Orientation will include a checklist of items to be covered with all new members.
    - ii. The proposed Member Code of Conduct was reviewed and approved with some modifications (Motion: Shaun Verner, 2<sup>nd</sup> Mike Worley).
    - iii. The Policy will be included in the new member orientation and added to the Club’s Policies.
  - b. Staff
    - i. The Staff Code of Conduct was approved with some modifications (Motion: Mike Parsons, 2<sup>nd</sup> Mike Worley).
3. Review Greens Committee Walk around list: The Green Committee’s “walk around” list was handed out. Russ Hasemeier explained that the Green

Committee is struggling in it's efforts to be an effective committee and that there are a number of reasons for this. The Board has requested that the Green Committee identify it's top 3 priorities which the Board will review.

4. Task List: The task list was reviewed.

#### **New Business:**

1. Russ Hasemeier requested that "Presidential Address" be added to the beginning of the agenda in future Board Meetings.
2. Electronic Tee Times were discussed. Both options reviewed appear to be "expensive". The Board has requested that Tyler Brown be added to the October Board Agenda to present a proposal for this capability.
3. During the discussion of water contingency plans Russ made the proposal that we turn the pond between the 11<sup>th</sup> hole and the 12<sup>th</sup> Green into a cleaned waste bunker. Mike Parsons made the motion (2<sup>nd</sup> Mike Worley) that we adopt this approach. This motion passed unanimously.
4. Proof of Employment for Corporate Memberships was reviewed, and it was agreed that all that will be required will be "employment verification".
5. The "Wall of Past Presidents" photo's is significantly out of date. Updating this wall has been added to the Task List (Owner: Chris Mitchell).

#### **Adjournment:**

#### **Future Board Meeting Schedule:**

Wed, Sep 8, 2021: Annual Meeting Dry Run 5:00 pm – 7:00 pm  
Wed, Sep 15, 2021: Annual Membership Meeting 5:00 pm - 7:00 pm  
Wed, Oct 20, 2021: Working Board Meeting 5:00 pm - 7:00 pm  
Wed, Nov 17, 2021: Regular Board Meeting 5:00 pm - 7:00 pm  
Wed, Dec 15, 2021: Working Board Meeting 5:00 pm - 7:00 pm