

Cold Springs Board of Directors
January 18, 2023, Board Meeting Minutes

Call to Order: 4:07 pm

Director's present: Marc Glynn, Russ Hasemeier, Jeff O'Donnell, Chris Whitaker, Lynda Vernon,

Director's absent: Mike Parsons, Mike Worley

Other's present: Parker Boulter, Charles Caldwell, Pam Carlin, Tom Hazlett

Approval of Minutes: Not Complete, need to get approval for December 2022 & January 2023 Minutes. Action required: Tom Hazlett

President's Address:

- **Member Correspondence:** Received member request to update Board Minutes on Club Website along with resumption of Mulligan Publications. Website is current with minutes; Mulligan is addressed later in the agenda.

Financial Report:

- **December Financial Update:** December Financials not complete.
- **Delinquent Accounts:**
- **Capital Spending Plan:**
- **ERTC Money From IRS: IRS Late Payment Penalty:** Charles Caldwell has placed a call to the IRS, waiting for response.

General Manager's Report:

- To address concerns about Bar profit margins Parker was asked to pursue ability to regulate Bar "Pours" and report back at February Meeting.
- Bay Alarm is installing 3 additional security cameras.
- Additional GM update is included in "New Business".

Old Business:

1. **Solar Project Update:** Loan has been approved. Charles will be meeting with the Loan Officers to bottom out on the timing for the project.
2. **Water Contingency Plan (July 21, 2021):** Mike Parsons, committee formed which includes Howard Penn and Dave Martinez. Now that the Solar Project Management is wrapping up for Mike Parsons, he will redirect his focus to commencing work on this topic.

3. **Policy proposals:** Tom is to update the policy document and present to Board for approval. Military Membership category, Social Membership and New Member Orientation Policy. Several new policies have been created, Tom to update Policies and publish to Board for review.
4. **Marshal program:** Tabled until Pam examines 1099 impacts.

New Business:

1. **Proposal for Mill River change:** Parker made a proposal to change the wording in the Mill River Policy from “25%” discount to “Significant” discount. Motion by Lynda Vernon to approve (2nd Jeff O’Donnell). This motion carried.
2. **Proposal for private cart rider policy change:** Following discussion of Guest Rider Fees for Fleet Carts and Private Carts it was decided that the best alternative is to go to an “All Inclusive” pricing system where Guest will pay on price which includes Range Balls, Green Fees, and Riding in Carts. Parker is to rewrite the policy to be consistent with this approach. Motion by Jeff O’Donnell to approve, 2nd Marc Glynn, this motion carried.
3. **Proposal for guest day change:** It was agreed to set the Guest Day fee at \$45, Range Balls to be included.
4. **Authority for changing operational fees i.e. cart fee, guest fee, range fee, etc.:** The Board agrees with the concept of the Staff owning responsibility for setting “Daily Use Fee” pricing. Parker is to write a policy for this, and Pam will add a grid to show fees and ownership of setting fees. Board will review in the February Board Meeting.
5. **Discussion on federally observed holidays policy:** Following discussion it was agreed the course will be open for Federal Holidays (except Thanksgiving & Christmas) and that Parker and Board Members are to review the 2023 calendar for potential issues/discrepancies.
6. **Proposal for a Mulligan committee:** Parker is to contact the individual who is volunteering for this and determine if they are willing to head a “Mulligan Committee”.
7. **1099 Reporting SBAR and Member Account Credit policy** – moved to Executive Session.
8. **Meal and Rest Periods policy and Non-exempt Employee Timekeeping Policy:** Pam presented updated and more specific policies to provide employees and management direction regarding non-exempt employee time-clocking expectations and direction on required meal and rest periods.

Motion by Lynda Vernon to approve, 2nd Jeff O'Donnell , this motion carried.

- 9. Senior Staff Privileges Club Policy wording change SBAR.:** Pam presented a change to the policy language to clarify that the Senior Staff receive privileges and are not members in any way. This change was needed for tax regulation purposes. Motion by Lynda Vernon to approve, 2nd Jeff O'Donnell, this motion carried.

10. Update Purchasing Policy limits for General Manager and Board

President: Current limits are outdated. Jeff O'Donnell made a motion to increase the GM spending limit to \$5,000 and Board Presidents limit to \$10,000 (motion Jeff O'Donnell, Lynda Vernon 2nd). This motion carried.

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President: Current limits are outdated. Jeff O'Donnell made a motion to increase the GM spending limit to \$5,000 and Board Presidents limit to \$10,000 (motion Jeff O'Donnell, Lynda Vernon 2nd). This motion carried.

Future Board Meeting Schedule:

February 15 - Working Board Meeting (Board Officers Election)

March 15 - Regular Board Meeting/Board Installation

April 19 - Working Board Meeting (Event Space rented, will be held in Board Room).

May 17 - Regular Board Meeting (Event Space rented, must be rescheduled.)

June 21 - Working Board Meeting

July 19 - Regular Board Meeting

August 16 - Working Board Meeting

September 27 - Annual Meeting

October 18 - Working Board Meeting

November 15 - Regular Board Meeting

December 20 - Working Board Meeting